

EL CENTRO FAMILY HEALTH JOB POSTING

DATE: December 26, 2017
TITLE: Laboratory Assistant
FTE: Full-Time Equivalent
SITE: Taos Clinic
SUPERVISOR: Chloe Abreu-RN, Nurse Manager

RESPONSIBILITIES:

Under the supervision of the Nurse Manager/or Associate Nurse Director the Laboratory Assistant is responsible for assisting the ECFH clinic team by preparing and processing laboratory specimens, maintaining records relative to laboratory testing, and providing support in the diagnosis of illness.

EDUCATION: High school diploma or GED equivalent.

EXPERIENCE: Minimum of one (1) year experience as a laboratory technician.

CERTIFICATION: CPR required.

COMPETENCY: Required at end of Introductory Period and annually thereafter.

KNOWLEDGE, SKILLS AND ABILITIES

- 1) Laboratory analysis and medical quality assurance.
- 2) Ability to perform duties and responsibilities with dignity, calmness.
- 3) Ability to maintain confidentiality in all patient contacts, staff, and health care professionals.
- 4) Ability to explain procedures and processes, both orally and in written form.
- 5) Ability to Communication must be correct, clear, and understandable.
- 6) Ability to read and follow instructions.
- 7) Knowledge of general laboratory procedures and protocol.
- 8) Travel may be required.
- 9) Maintain valid driver's license and clearance for unrestricted automobile insurance coverage pursuant to NM State law.

Interested individuals must submit Cover Letter, Resume and an updated Employment Application to Human Resources via e-mail at: hr@ecfh.org or fax to 505-747-8943, ATTN: Samantha Carlson, HR Tech.

EOE/M/F/D/V/Drug-Free Workplace.

DEADLINE: Open until filled.